

[illegible]



Further/Higher Education

Course, e.g. GNVQ / NVQ / Diploma / Degree/Higher Degree or equivalent	Dates From/ To	Course title and Institute	Standard attained
Professional Registration No. (if applicable):		Date registered:	
Awarding Body:		Expiry date:	

Professional/Technical/Special Training/Languages e.g. PGCE/TEFL
Please provide details. (Continue on a separate sheet if necessary)

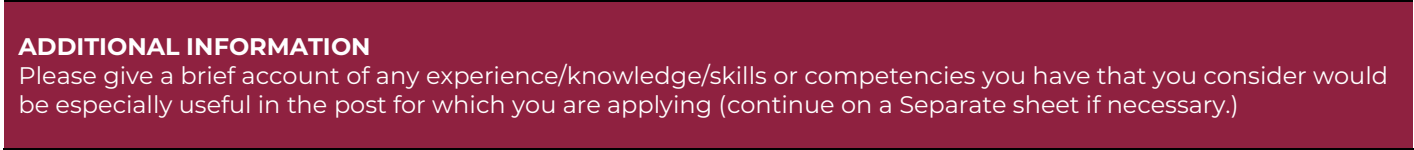
Qualification/Course	Training Organisation	Dates From/To

MEMBERSHIP OF PROFESSIONAL BODIES NOT ALREADY LISTED

TRAINING AND DEVELOPMENT COURSES

Please give a concise account of any training and development relevant to your application. (This maybe in a role outside of employment, e.g. voluntary work.)

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DRIVING LICENCE
Do you hold a current driving licence?

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EMPLOYMENT HISTORY

Starting with your present post, list in reverse order every employment you have held. Please describe your last three jobs in detail so that we can compare your experience with the requirements of the job for which you are applying.

(a) Present or most recent employment

From:	To:	Job title:
Current Salary:	Details of pension and/or other benefits:	

Name and address of employer:

Number of employees supervised by you:	Full time or Part Time employment:
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Description of your current duties and responsibilities:

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Notice period:



(b) Previous employment		
From:	To:	Job Title:
Salary:	Details of pension and/or other benefits:	
Name and address of employer:		
Number of employees supervised by you:		Full time or Part Time employment:
Description of your duties and responsibilities:		
Precise reasons for leaving or wishing to leave:		

(c) Previous employment		
From:	To:	Job Title:
Salary:	Details of pension and/or other benefits:	
Name and address of employer:		
Number of employees supervised by you:		Full Time or Part Time
Description of your duties and responsibilities:		
Precise reasons for leaving or wishing to leave:		

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HOW DID YOU HEAR ABOUT THIS VACANCY?

REFERENCES

St. George's Preparatory School may contact any of your previous employers for a reference before offering employment. However, we will not approach your present employer prior to interview without your agreement. Referees should not be related to you.

***PLEASE PLACE AN 'X' NEXT TO A REFEREE WHO YOU DO NOT WISH TO BE CONTACTED AT THIS STAGE**

Reference 1 – Present Employer	Reference 2 – Previous Employer
Name:	Name:
Address:	Address:
Tel. No:	Tel. No:
Email Address:	Email address:

AVAILABILITY

Dates you will not be available for interview:

Any special requirements at interview? (e.g. disabled access)

I hereby declare that the details shown are correct and complete to the best of my belief. I understand that enquiries may be made to verify these details. I also understand that any false statements or the withholding of any relevant information may provide grounds for rejection of my application or termination of my employment contract if appointed.

I accept that St. George's Preparatory School is totally committed to safeguarding the welfare of children and young people and expects the same from its employees.

I accept that due to the nature of the position I have applied for, I will be subject to enhanced DBS clearance, identity checks, qualification checks and employment checks to include an exploration of any gaps within employment and two satisfactory references.

I understand that the position I have applied for is exempt from the provisions of Rehabilitation of Offenders (Jersey) Law, 2001, therefore, all convictions/sanctions must be disclosed, including any which are deemed 'spent' under the law. I acknowledge that the information I give will be treated in strict confidence. I also understand that the UK Rehabilitation of Offenders Act, 1974 is not applicable in Jersey.

I hereby confirm that I am not excluded from working with children, young or vulnerable people.

I agree that St. George's Preparatory School can contact any of my previous employers for a reference before offering employment

I accept that employment will be subject to satisfactory pre-employment checks.

I understand that St. George's Preparatory School will create and maintain computer records on me during any employment and may retain those records after my employment has ceased, subject to current Data Protection (Jersey) Law.



Applicant's signature

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Date

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(If this form is being returned electronically, please cross 'X' this box to agree to the declaration statement above)

Please return your completed form along with a copy of your CV